

*Dear parent/guardian,*

*Hume Valley School is looking forward to another great year of teaching and learning and would like to advise you of Hume Valley School's voluntary financial contributions for 2025.*

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. *Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.*

Hume Valley School is endorsed as a Deductible Gift Recipient under the *Income Tax Assessment Act 1997 (Cth)* with the result that any donations made by you will be tax deductible. To be tax deductible, your donation needs to be made voluntarily. We have suggested an amount to be contributed under "Curriculum Contributions" and "Other Contributions" below, but please feel free to contribute an alternative amount. Amounts paid under "Extra-Curricular Items and Activities" are not donations and are not tax deductible.

### **Fee reduction will apply for families with more than 1 student at Hume Valley School**

A reduction of 10% per student will be applied on the total cost.

e.g.: 1 student = No **discount**

2 students = 10% discount for the second child

3 students = 10% discount each for the second and third child

### **Payment Methods**

Cash, Eftpos, Bpay

### **Refunds**

Please refer to Refund Policy via the Hume Valley School website.

For further information on the Department's Parent Payment Policy please see a one page overview attached or follow the link on our school website.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

*Yours sincerely,*



Emma Lawless

Acting Principal



Wendy Vistarini

School Council President

## Junior Sub School

Curriculum Contributions – suggested tax-deductible contributions for items and activities that students use, or participate in, to access the Curriculum	Amount
<ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper etc. \$20.00</li> <li>• Food tech – food ingredients such as flour, butter etc. \$30.00</li> <li>• Classroom consumables &amp; materials \$50</li> </ul>	\$100
<p><i>Online Subscriptions</i></p> <ul style="list-style-type: none"> <li>• Sunshine online \$10</li> <li>• Reading eggs \$20</li> <li>• Maths seeds \$25</li> </ul>	\$55
<b>Total tax-deductible Curriculum Contributions</b>	<b>\$155.00</b>

### Extra-Curricular Items and Activities – provided on a user-pays basis

Hume Valley School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

*The cost of extra-curricular items and activities will be advised throughout the year.*

Extra-Curricular Items and Activities	Amount
<ul style="list-style-type: none"> <li>• Yearbook</li> </ul>	\$10
<i>Camps and excursions to be scheduled</i>	These are provided on a user-pays basis.
<b>Total Extra-curricular Items and Activities</b>	<b>\$10</b>

### Financial Support for Families

Hume Valley School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Heather Collyer

Ph: 03 9309 3477

Category	Total recommended amount	Total payment
Total tax-deductible contributions	\$155.00	\$
Extra-Curricular Items and Activities	\$10.00	\$
<b>Total</b>	<b>\$165.00</b>	<b>\$</b>

#### Payment methods

- Cash
- EFT
- BPay

## Junior Sub School

Student Name: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

## Primary Sub School

Curriculum Contributions – suggested tax-deductible contributions for items and activities that students use, or participate in, to access the Curriculum	Amount
<ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper etc. \$20.00</li> <li>• Food tech – food ingredients such as flour, butter etc. \$25.00</li> <li>• Classroom consumables &amp; materials \$50</li> </ul>	\$95
<i>Online Subscriptions</i> <ul style="list-style-type: none"> <li>• Sunshine online \$10</li> <li>• Reading eggs \$20</li> <li>• Maths seeds \$25</li> </ul>	\$55
<b>Total tax-deductible Curriculum Contributions</b>	<b>\$150.00</b>

### Extra-Curricular Items and Activities – provided on a user-pays basis

Hume Valley School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

*The cost of extra-curricular items and activities will be advised throughout the year.*

Extra-Curricular Items and Activities	Amount
<ul style="list-style-type: none"> <li>• Yearbook</li> </ul>	\$10
<i>Camps and excursions to be scheduled</i>	These are provided on a user-pays basis.
<b>Total Extra-curricular Items and Activities</b>	<b>\$10</b>

### Financial Support for Families

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- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities

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Heather Collyer

Ph: 03 9309 3477

Category	Total recommended amount	Total payment
Total tax-deductible contributions	\$150.00	\$
Extra-Curricular Items and Activities	\$10.00	\$
<b>Total</b>	<b>\$160.00</b>	<b>\$</b>

#### Payment methods

- Cash
- EFT
- BPay

## Primary Sub School

Student Name: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

## Middles Sub School

Curriculum Contributions – suggested tax-deductible contributions for items and activities that students use, or participate in, to access the Curriculum	Amount
<ul style="list-style-type: none"> <li>• <i>Art – paint, crayons, canvas, glitter, coloured paper etc. \$20.00</i></li> <li>• <i>Food tech – food ingredients such as flour, butter etc. \$30.00</i></li> <li>• <i>Classroom consumables &amp; materials \$40.00</i></li> </ul>	\$90
<i>Online Subscriptions</i> <ul style="list-style-type: none"> <li>• <i>Sunshine online \$10</i></li> <li>• <i>Reading eggs \$20</i></li> <li>• <i>Mathletics \$25</i></li> </ul>	\$55
<b>Total tax-deductible Curriculum Contributions</b>	<b>\$145.00</b>

### Extra-Curricular Items and Activities – provided on a user-pays basis

*Hume Valley School* offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

*The cost of extra-curricular items and activities will be advised throughout the year.*

Extra-Curricular Items and Activities	Amount
<ul style="list-style-type: none"> <li>• <i>Yearbook</i></li> </ul>	\$10
<i>Camps and excursions to be scheduled</i>	These are provided on a user-pays basis.
<b>Total Extra-curricular Items and Activities</b>	<b>\$10</b>

### Financial Support for Families

*Hume Valley School* understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- *State Schools Relief (SSR)*
- *Payment plans for Extra-Curricular Items and Activities*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

*Heather Collyer*

Ph: 03 9309 3477

Category	Total recommended amount	Total payment
Total tax-deductible contributions	\$145.00	\$
Extra-Curricular Items and Activities	\$10.00	\$
<b>Total</b>	<b>\$155.00</b>	<b>\$</b>

**Payment methods**

- Cash
- EFT
- BPay

**Middles Sub School**

Student Name: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

## Secondaries Sub School

Curriculum Contributions – suggested tax-deductible contributions for items and activities that students use, or participate in, to access the Curriculum	Amount
<ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper etc. \$30.00</li> <li>• Food tech – food ingredients such as flour, butter etc. \$20.00</li> <li>• Classroom consumables &amp; materials \$50.00</li> </ul>	\$100
<i>Online Subscriptions</i> <ul style="list-style-type: none"> <li>• Sunshine online \$10</li> <li>• Reading eggs \$20</li> <li>• Athletics \$25</li> </ul>	\$55
<b>Total tax-deductible Curriculum Contributions</b>	<b>\$155.00</b>

### Extra-Curricular Items and Activities – provided on a user-pays basis

Hume Valley School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

*The cost of extra-curricular items and activities will be advised throughout the year.*

Extra-Curricular Items and Activities	Amount
<ul style="list-style-type: none"> <li>• Yearbook</li> </ul>	\$10
<i>Camps and excursions to be scheduled</i>	These are provided on a user-pays basis.
<b>Total Extra-curricular Items and Activities</b>	<b>\$10</b>

### Financial Support for Families

Hume Valley School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Heather Collyer

Ph: 03 9309 3477



Category	Total recommended amount	Total payment
Total tax-deductible contributions	\$155.00	\$
Extra-Curricular Items and Activities	\$10.00	\$
<b>Total</b>	<b>\$165.00</b>	<b>\$</b>

#### Payment methods

- Cash
- EFT
- BPay

## Secondaries Sub School

Student Name: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

## Pathways Sub School

Curriculum Contributions – suggested tax-deductible contributions for items and activities that students use, or participate in, to access the Curriculum	Amount
<ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper etc. \$20.00</li> <li>• Food tech – food ingredients such as flour, butter etc. \$</li> <li>• Classroom consumables &amp; materials \$50.00</li> </ul>	\$70
Online Subscriptions <ul style="list-style-type: none"> <li>• Athletics \$25</li> </ul>	\$25
<b>Total tax-deductible Curriculum Contributions</b>	<b>\$95.00</b>

### Extra-Curricular Items and Activities – provided on a user-pays basis

Hume Valley School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

*The cost of extra-curricular items and activities will be advised throughout the year.*

Extra-Curricular Items and Activities	Amount
<ul style="list-style-type: none"> <li>• Yearbook</li> <li>• ID Card</li> </ul>	\$10 \$5.
Camps and excursions to be scheduled	These are provided on a user-pays basis.
<b>Total Extra-curricular Items and Activities</b>	<b>\$15</b>

### Financial Support for Families

Hume Valley School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Heather Collyer

Ph: 03 9309 3477

Category	Total recommended amount	Total payment
Total tax-deductible contributions	\$95.00	\$
Extra-Curricular Items and Activities	\$15.00	\$
<b>Total</b>	<b>\$110.00</b>	<b>\$</b>

#### Payment methods

- Cash
- EFT
- BPay

## Pathways Sub School

Student Name: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

## VPC Sub School

Curriculum Contributions – suggested tax-deductible contributions for items and activities that students use, or participate in, to access the Curriculum	Amount
<ul style="list-style-type: none"> <li>• <i>Art – paint, crayons, canvas, glitter, coloured paper etc. \$15.00</i></li> <li>• <i>Food tech – food ingredients such as flour, butter etc. \$15.00</i></li> <li>• <i>Classroom consumables &amp; materials \$65</i></li> </ul>	\$95
<b>Total tax-deductible Curriculum Contributions</b>	<b>\$95.00</b>

### Extra-Curricular Items and Activities – provided on a user-pays basis

*Hume Valley School* offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

*The cost of extra-curricular items and activities will be advised throughout the year.*

Extra-Curricular Items and Activities	Amount
<ul style="list-style-type: none"> <li>• <i>Yearbook</i></li> <li>• <i>ID Card</i></li> </ul>	<p>\$10</p> <p>\$5.</p>
<i>Camps and excursions to be scheduled</i>	These are provided on a user-pays basis.
<b>Total Extra-curricular Items and Activities</b>	<b>\$15</b>

### Financial Support for Families

*Hume Valley School* understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- *State Schools Relief (SSR)*
- *Payment plans for Extra-Curricular Items and Activities*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

*Heather Collyer*

Ph: 03 9309 3477

Category	Total recommended amount	Total payment
Total tax-deductible contributions	\$95.00	\$
Extra-Curricular Items and Activities	\$15.00	\$
<b>Total</b>	<b>\$110.00</b>	<b>\$</b>

#### Payment methods

- Cash
- EFT
- BPay

## VPC Sub School

Student Name: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.